

FGCA Board Meeting

MINUTES

April 13, 2026

Fairfield Community Place 1330 Fairfield Road

7:00pm – 9:00pm

Welcome & Call to Order

(7:01)

In attendance: Daniel Powell, Carrie Fuzi, Shannon Geer, Christian Miles, Patricia Ward, Johanna Henderson, Vanessa Gelhaar, Kristina Wilcox (Co-Ed), Vanya McDonnell (Co-ed). Quinn Fletcher (7:13). Jeremy Caradonna (7:47).

1. Land acknowledgment by Carrie Fuzi
2. Community Voices
3. Ice Breaker – Favourite way to eat potatoes?
4. Establish Quorum (7 / 13)
5. Confirmation of agenda
 - a. Anything to be added to or removed from the consent agenda for discussion?

Action Items

(7:05)

6. Action Items Updates
 - a. Daniel to invite Liz Lewis to community voices at next meeting (April 13, 2026), reassigned to Vanya.
 - b. Daniel to include Robert's Rules for small boards in next agenda, with special orders, dated on next agenda.

Consent Agenda

(7:07)

7. Adoption of previous meeting Board minutes (March 2, 2026).

8. Approval of new members.
9. Set date of next meeting: May 4, 2026

Motion to approve consent agenda. Moved by Daniel, seconded by Christian. Passed.

Reports

(7:08)

10. Neighborhood Pulse Round Table

11. Committee reports

- a. Executive
 - i. FGCA Executive Committee Meeting Minutes, April 1 2026.pdf
 - ii. ED Review Update Proposed ED Performance Oversight (Revised).docx
- b. Finance
 - i. Quarterly financial statement update
 - ii. Finance Committee Report
 - iii. Next meeting date is May 14, 4:30 pm.
- c. Governance
 - i. March 17, 2026 Meeting Minutes
 - ii. Board Skills Survey Results
 1. FGCA board skills analysis 2026.docx
 - iii. Next meeting date is April 21.
- d. NIC
 - i. Issue Champion report outs
 1. Traffic
 - a. No updates.
 2. Civic Dialogues
 - a. No updates.
 - ii. Carrie has asked for a meeting on the future course of NIC for June.
- e. CALUC
 - i. No report.
- f. VCAN
 - i. Report
 - ii. VCAN Letter on Bill - M216

12. Executive Directors' report

- a. Report
- b. Margaret Jenkins Rent Increase
- c. Outstanding bills?

Continuing Business

(7:58)

None

City Council Update

(7:59)

13. City update – Councilor Jeremy Caradonna

New Business

(8:10)

14. Board of Directors Professional Development Policy

Motion to adopt the proposed Board of Directors Development Policy. Moved by Quinn, seconded by Christian. Passed.

15. Confirmation of Rules of Order

Motion to confirm that the Board of Directors agrees to *Robert's Rules of Order, Newly Revised, 12th Edition* as the “recognized rules of order” governing conduct of Board of Directors’ Meetings (Bylaws 5.9) in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order adopted by the Fairfield Gonzales Community Association.

Moved by Quinn, 2nd by Daniel. Passed.

Explanatory Note: Our bylaws require that the FGCA Board have a “recognized rules of order” to govern our meetings. Thus far, we have de facto treated *Robert's Rules of Order* as these rules of order. This motion makes this explicit. The intention here is to have *Robert's Rules* as our overall rules of order and use our special rules of order (see below motion) act as our operating rules. Together, this means that that we have our

constitution, bylaws, recognized rules of order (*Robert's Rules of Order*) and the special rules we have adopted that are tailored to our group.

16. Adoption of Special Rules of Order

Motion to remove any existing Special Rules of Order and adopt the proposed Special Rules of Order.

Moved by Jo, seconded by Quinn. Passed.

17. Margaret Jenkins Rent Increase

Motion to draft a letter on this topic from Board to the Ministry of Education, relevant MLAs, and any other relevant public officials to come back to the Board for review before sending.

Moved by Quinn, seconded by Jo. Passed.

Meeting Conclusion	(8:27)
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18. Q&A on Rules of Order (15 min)

19. Action items from this meeting

- a. VCAN reps to share finalized letter from affected organizations SD61, follow up separately.
- b. EDs investigate prior all-candidates forum and report back, with Jo and Carrie to explore possibilities and report back to Board, including dates.
- c. Explore Fairfield United site and relation to FGCA (community bonds?).

20. Open forum

- a. Fairfield United site, incoming correspondence. Nothing much the city can do.
- b. Two cycling related events, April 20 bike & roll accessibility event at Janion & bridge plaza; May 3, 2nd annual birthday party for Pandora Bike Lanes.

Motion to Adjourn

Moved by Shannon, seconded by Christian. Passed.

Adjourned at 8:38 pm.

